



Constitution of the Encore Schools Orchestra

The Objectives

The Orchestra's objectives are to provide an opportunity for children aged between 8 and 16 years old to play together in a local Orchestra.

Encore is dedicated to developing a love of music in young people and nurturing a wide range of musical abilities and talent. Members are encouraged to join in, have a go and enjoy themselves.

Two concerts will be generally given each year and plus additional soloists' concerts at retirement homes or other similar establishments.

Encore provides an excellent opportunity for the members to meet musicians from other schools in the area.

Structure

Encore Schools Orchestra is an independent youth Orchestra founded in 1982.

It rehearses weekly during term time at Manor House School, Bookham, Surrey and strives to provide a happy and supportive environment for young musicians to enjoy the fun and discipline of playing in an Orchestra.

The age range of the members is generally between 8 and 16 years old and individual playing standards vary from grade 1 to grade 6. The members are drawn from a large number of state and independent schools in the surrounding area.

The Committee

The Committee will be formed from the tutors from the Orchestra and parents of the members. It will be headed by the Founder & Patron who will not take any active role in the day-to-day running.

The President of the Orchestra will be a former chairman who will ensure the well-being for the continued running of the Orchestra.

The main Committee will comprise the chairman, treasurer and between four and six other Committee members. Of these, the Conductor, String Tutor and Wind Tutor will be members.

The Committee will organise the weekly activities of the Orchestra, determine the music which will be learned and performed, ensuring a balance between traditional and more modern music providing a breadth of experience for the Orchestra members.

The Committee will elect a Librarian in order to organise and purchase music for the Orchestra.

Based upon the advice from the Treasurer, the Committee will determine the fundraising activities necessary in order to ensure a break even financial position by the end of the year.

The Committee members will be unpaid volunteers.

The Committee will keep and circulate minutes of each meeting. A Committee meeting will be held at or prior to the start of each academic term in order to determine the running of the Orchestra over the forthcoming term.

Finance

The Committee will set an annual fee level for membership of the Orchestra. This will assist in contributing to the payment of the conductor and tutors and to the cost of hiring the hall, etc.

A reduction will be given on the fees for payment of a year's fees in advance. A further reduction will be given to the second and subsequent siblings of any member's family.

The Orchestra is non-profit making; member subscriptions are used to help pay tutors and hire of the rooms. The Committee will arrange for collections following concerts and will accept donations from venues where soloists' concerts are performed.

The Committee will endeavour to arrange additional funding from either local authority grants or local company donations/sponsorship in order to ensure that the costs of running the Orchestra are balanced by income. This will be supplemented by other fundraising to ensure the continuance of the Orchestra.

Should there be any additional income over costs this will be invested in equipment and facilities for the Orchestra for the benefit of the members.

The Committee will also arrange, as appropriate, the production of promotional material, including but not limited to sweatshirts, music bags, Christmas cards, all with the inclusion of the Orchestra logo.

Accounts

Accounts will be prepared at the end of each academic year to be presented to the Committee.

Dissolution

If at any stage the Orchestra is dissolved, the Committee will remain in order to wind up the responsibilities of the Orchestra

The Committee must ensure that all liabilities are discharged and any remaining assets or money are to be transferred to the benefit of any similar local musical organisations.